

ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Tel/Fax- (0674)-2350365

Ref. No...../

Date:-

To,

Joint Secretary to Govt. and PIO,
Industries Deptt., Govt. of Orissa,
Bhubaneswar.

Sub:-Proactive discloser of information under R.T.I Act-2005 – Prepare of 17th manuals.

Sir,

In inviting a kind reference to the D.O. letter No. 4222, dtd. 18.03.2009 of the Commissioner-cum-Secretary to Govt., Ind. Deptt. on the captioned subject, I am to furnish here with the required informations available in Orissa Rajya Talgur Samabaya Sangha Ltd. sought for the preparation of consolidated report of I & P.R. Deptt. in the 17 revised format under section 4 (1) (b) under R.T.I. Act.2005 for favour of your kind information and necessary action.

Yours faithfully,

Encl: As above.

Managing Director.

Information's under Section 4 (1) (b) of R.T.I Act. 2005

(i) The Particulars of Organization, functions and duties,

The Orissa Rajya Talgur Samabaya Sangha Ltd. was established in the year 1959 as an apex cooperative society bearing Registration No, 119/CU/59, dt.3.7.1959 with the sole objective of coordinating the activities carried on by the affiliated Primary Palmgur cooperative societies, Imparting technical training, undertake manufacturing activities by establishing production Centres (Complexes), providing loans/ grants to the member beneficiaries, providing implements, tools, chemicals as required by the primary Palmgur cooperatives, above all popularizing the programme by organizing seminars/workshops, attending District/State level exhibitions/fairs. The activities of Palmgur Industry is mainly cater to the needs of weaker sections of society i.e. SC/ST/OBC and women beneficiaries. In Orissa, the Palmgur Industry was totally in the un-organized sector till 1959, even though the share of Orissa in this sector is around 3%. This Federation is working under the administrative control of Industries Department, Govt. of Orissa. Many freedom fighters and Social workers were working for development of the Palmgur industry in Orissa. Out of them, Late Malati Choudury and Late Anil Kumar Ghose were the pioneer of this sector and struggle for establishment of Palmgur Federation in the State. There are about 66 primary Palmgur Co-operative societies affiliated to the Apex Society out of which 51 nos. of primaries are working.

(ii) The powers and duties of officers and employees;

There is one senior Class-1 Officer being deputed by the Govt. in Industries Deptt. as Managing Director, who is the Chief Executive and sue and to be sued officer of the Organization. He discharges the duties and powers provided as per the Bye-laws of the Organization. Besides, there are 3 regular employees and 12 nos. of contingent workers working in the Organization as per the direction and over all control of the Chief executive in different jobs assigned to them from time to time. Further, One IPO from the Directorate of H & C.I., Orissa and one senior Accountant of O.K. & V.I. Board are deployed to work under the Sangha in different powers assigned them as per requirement for the greater interest of the Organization. An elected managing Committee is also functioning for development of Palmgur industry in the State.

(iii) The procedure followed in the decision making process, including channels of supervision and accountability.

The Organization followed the procedures of OCS Act and Rules and as per the provisions laid down in the Bye law as well as the decisions taken in the Managing Committee of Orissa Rajya Talgur Samabaya Sangha Ltd. as well as the instruction issued by Govt. in Industries Department, R.C.S, Orissa, Director H & C.I., Orissa, OK&VIB , K.V.I.C. and other concerned authorities from time to time.

(iv) The norms set by it for the discharge of its function;

The Organization is functioning as per the norms issued by the State Govt., , RCS, KVIB as well as the KVIC from time to time and also followed the decisions made by its Managing Committee and General Body for development of the Organization.

(v) The rules, regulations, instruction, manuals and records, held by it or under its control or used by its employees for discharging its function.

The manuals and records are held by it and used by its employees for discharging its function as per the rules, regulation and instructions provided in the bye-law, Rules of business of the Organization as well as OCS Act and Rules and also as per the instructions issued by the concerned authorities from time to time.

(vi) A statement of the categories of documents that are held by it or under its control.

The following documents were maintained manually as per the Bye law , Rules of business of the Organization.

Cash Book/ Journal Book/ Cash Vouchers/ Journal Vouchers/ General Ledger/ Subsidiary ledgers/ Money Receipt Book/ / Pay Acquaintance Roll/ Attendance Register/ Stock Books/ Cash Memos/ Log Books, Bills and Chalans, Production and Sales Registers etc. for smooth maintenance of the accounts of the Organization.

(vii) The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to other formulation or its policy or implementation there of.

For formulation and implementation of its policy the Organization has constituted a Managing Committee consisting of 21 elected members represented from 51 affiliated primary societies along with 3 Govt. representatives as per the OCS Act and Bye laws of the Sangha.

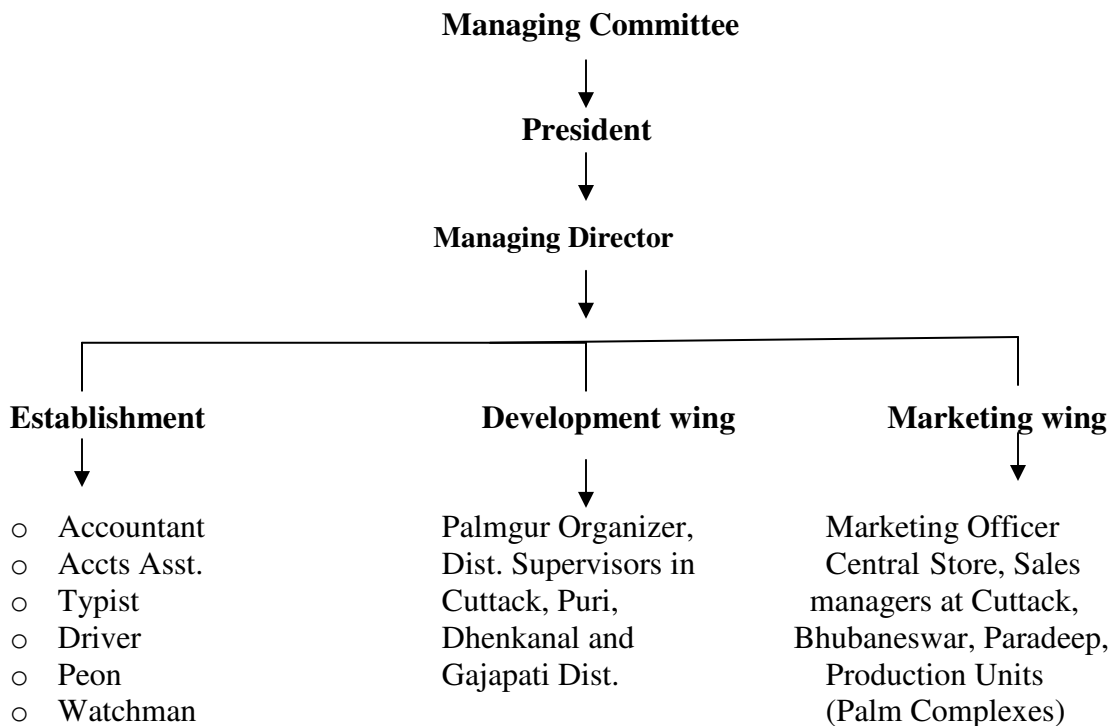
(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings is accessible for public.

The following members are elected to the Board of Management of the Sangha as per OCS amendment Act.2004.

1. Sri Prafulla Kumar Jena, President, 2. Smt. Sarmistha Das, Vice-President, 3. Sri Kokana Raika, 4. Sri Trinath Raita, 5. Smt. Manguli Pujari, 6. Sk. Sahidat Alli, 7. Md. Ishrat Alli, 8. Smt. Lili Panda,9. Smt. Rajani Parida,10. Sri Pabani Behera,11. Sri Nakula Behera, 12. Sri Dhruva Charan Behera, 13. Sri Fakira Behera, 14. Sri Bhimsen Behera, 15. Sri Sankarasan Pradhan, 16. Smt. Sashirekha Behera, 17. Smt. Basanti Naik, 18. Smt. Sanjukta Behera, 19. Smt. Sandhyrani Behera,20. Sri Sudhakar Samal and 21. Sri Netrananda Behera are members to the Committee. Besides, 3 Govt. nominees are also the members of the Committee of Management.

The minutes of such committees are circulated to the concerned members as well as concerned authorities for their information and further action. The minutes are also assessable for all the members of the Committee of Management of the Sangha as well as concerned authorities.

(ix) A directory of Officers and employees : The directory of the Sangha is as follows:



(x) **The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;**

The monthly remuneration of the officers and employees of the Organization is furnished below:

A) There is one senior OIS Class-I Officer is being deputed from Industries Deptt as Managing Director (Chief executive) of the Sangha in additional charge and he is drawing his monthly salary from the Govt.

Similarly the deployed IPO is drawing his salary from Directorate of H &C.I. and Accountant is drawing his salary from OK&VI Board..

B. Regular employees of the Sangha .

Sl. No.	Name & designation of the employees with scale of Pay	Present Pay	D.A. allowed @ 73%	HRA	Medical allowance	O.A	Total Pay per month
1	Sk.Allauddin Mahamad, Head Typist 4500-125-7500	6250/-	4563/-	625/-	200/-	-	11638/-
2.	Sri Pravat Kumar Swain, Accounts Assistant 3050-75-3950-80-4590	4265/-	3113/-	427/-	200/-	225/-	8230/-
3.	Sri Khetrabasi Behera Machineman 2550-55-2660-60-3200	3260/-	2380/-	163/-	200/-	-	6003/-
Total Rs. 25,871/- per month with EPF & other service benefits.							

C) Contingent workers of the Sangha .

There are 12 nos. of contingent workers are working in the Sangha in the different jobs initiated them from time to time as per the requirement of the Organization in the wage range from 2800/- to 4050/- per month.. The present wages statement of the workers per month is as follows.

Sl. No.	Name of the Workers	Present job assigning	Present wages per month w.e.f. June' 08
1	Sri Subash Ch. Sahoo	Salesman, Paradeep Sale centre	4050/-
2.	Sri Surendra Sethi	Brush worker, Bahugram	3550/-
3.	Sri Narayan Barik	Peon, H.O. Bhubaneswar	3550/-
4.	Sri Basanta Ku. Behera	Salesman, Chandinichouck, CTC	3200/-

5.	Sri Koushik Sahoo	Salesman, Unit-2, BBSR	3000/-
6.	Sri Rajesh Ch. Senapati	Mktg. Asst. & dispatcher, H.O.	3000/-
7.	Sri Anil Ku. Behera	Mktg. Asst. H.O	3200/-
8.	Sri Basanta Ku. Lenka	I/c Supervisor, Gajapati	3000/-
9.	Sri jyotiranjana Mishra	Salesman, Jail Road, CTC	3000/-
10.	Sri Muralidhar Sathy	I/c Podapada, Dhenkanal.	2900/-
11.	Sri Nayankishore Sahoo	Watchman, Podapada, Dhenkanal	2800/-
12.	Sri Ramahari Pradhan	Watchman, Chilika Complex	2800/-
Total 38050/- per month with EPF benefits.			

(xi) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;

The Organisation is submitting its Budget proposals to meet its establishment cost and the Govt. provides only a token of matching grant in aid under OKVIB budget for development of Palmgur industrial activities in the State.

(xii) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programme;

The Organization has not executed of subsidy programmes and has not received such amounts for the beneficiaries under Palmgur Industry since 1992-93.

The Sangha has appointed as implementing agency for implementation of SFURTI Programme of KVIC under Palmgur industry during the year 2008-09. The estimated project cost is Rs.75.60 lakhs out of which the share of KVIC is Rs.67.10 and the I.A. share towards beneficiaries contribution is Rs.8.50 lakhs. The Share of I.A. i.e. Rs.8.50 lakhs has already been provided by State Govt. in Industries Deptt. as Grant for development of the programme in the State. The KVIC has already been released Rs.46.80 lakhs so far for the programme and balance funds yet to be released. The construction CFC at Luburisingh of Gajapati Dist. is in completion stage and other activities are also going on for which 500 Palmgur artisan families will be benefited under the Palmgur SFURTI scheme of KVIC.

(xiii) Particulars or recipients of concessions, permits or authorizations granted by it;

Nil

(xiv) Details in respect of the information, available to or held by it, reduced in an electronic form;

All information's of the Organization is available in its H.O. located at Udyogapuri, Po. Khandagiri, Bhubaneswar-751030 and also available in its website www.orissapalmcrafts.com

- (xv) **The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

Only on consultation and visit of the office in person.

- (xvi) **The names, designation and other particular of the Public Information Officers;**

- | | |
|---|-----------------|
| 1. Shri Sunil IKumar Pattnayak, IPO, Officer In-charge
Appellate Authority | M.- 9437110188 |
| 2. Sri Sankarsan Jena, Accountant PIO | M. - 9040016054 |
| 3. Shri Pravat Ku. Swain, Accts. Asst. APIO | M. – 9938529388 |

Also can contact in the office Tel/ Fax No. 0674-2350365
& E.mail ortssbbsr@hotmail.com

- (xvii) **Such other information as my be prescribed and thereafter update these publications every year;**

The Organization is published its updated required information's regularly.

Managing Director.

ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Tel/Fax- (0674)-2350365

Ref. No...../

Date:-

To,

The Joint Secretary to Govt. & Nodal P.I.O.
Industries Deptt., Govt. of Orissa,
Bhubaneswar.

Sub:- Information sought under RTI Act.- 2005.

Sir,

With reference to the subject cited above, I am to furnish herewith the information's on RTI Act-2005 in the following proforma for the month of July -2011 in respect of ORTSS Ltd.

1.	Number of applications received	Nil
2.	Amount received as application fees	Nil
3.	Cost collected	Nil
4.	Information Provided	Nil
5.	Number of applications pending beyond the prescribed time provided under the Act.	Nil.

This is submitted for favour of your kind information and necessary action.

Yours faithfully,

P.I.O., ORTSS Ltd.

ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Regd. No. 119/CU/59, dtd. 3.7.1959
Tel/Fax- (0674)-2350365

Ref. No...../

Date:-

To,

Shri Kartika Prasad Jena,
Plot No.3-25, BJB Nagar,
Bhubaneswar.

Sub:- Information sought for under RTI Act.2005 on number of SC/ST officers.

Sir,

In inviting reference to the above, I am to inform you that Orissa Rajya Talgur Samabaya Sangha Ltd. is an apex cooperative society engaged for development of the socio economic condition of the poor SC/ST tapper communities under Palmgur industrial activities in the sate since 1959. The Sangha is working with skeleton staff. The total staff strength of the Sangha is 18 nos out of which 12 nos of staffs are working on contingent basis and others with a meager pay scale due to poor financial condition of the Sangha.

However the number of SC/ST officers working in the Sangha is reflected below for your kind reference.

1. Total No. of Class –I SC& ST officers	Nil
2. Total No. of Class-II SC & ST officers	Nil
3. Total No. of Class-III SC&ST employees	3 nos. 60% of total.
4. Total No. of Class-IV SC & ST employees	Nil

Besides above 4 nos. of SC ST employees are working under the Sangha on contingent basis.

Yours faithfully,

P.I.O., ORTSS Ltd,
Bhubaneswar.

Memo No...../

Date:-

Copy to the Deputy Secretary to Govt. and Nodal P.I.O., Industries Deptt. Bhubaneswar for favour of kind information with reference to their memo No.13299,dtd. 8.9.2009.

P.I.O., ORTSS Ltd,
Bhubaneswar

**OFFICE OF THE ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Regn. No. 119/CU/59, dtd. 3.7.1959
Tel/Fax- (0674)-2350365**

Ref. No....../

Date:-

To,

Deputy Secretary to Govt. & P.I.O.
Industries Deptt., Govt. of Orissa,
Bhubaneswar.

Sub:- Information for preparation of Annual Report for the year 2010-11 under RTI Act-2005.

Sir,

In inviting reference to the letter No.10113, dtd. 30.7.2011 on the captioned subject, I am to furnish here with the required information in the prescribed format in respect of Orissa Rajya Talgur Samabaya Sangha Ltd under RTI Act-2005 for taking further action at your end.

Yours faithfully,

P.I.O., ORTSS Ltd.

ANNUAL REPORT PM THE OMPLEMENTATION OF RIGHT TO INFORMATION ACT-2005

Sl. No.	Name of the Department/ Public Authority	No. of applications received up to 31 st . March-2011		Total	Total No. of requested disposed off			Appeals made before 1 st Appellate Authority		Total	Charges collected under this Act			
		By PIO APIO	By Secretariat information cell (in case of a Government Department only)		No. of applications provided with information	No. of applications denied assess to information	Total disposal	No. of appeals received	No. of appeals disposed Off		Cash (Rs.) (i)	Treasury Chalan (Rs) (ii)	Court fee (Rs) (iii)	Total (Rs)
1	Orissa Rajya Talgur Samabaya Sangha Ltd.	4	-	4	4	-	4	-	-	-	-	-	-	-

**OFFICE OF THE ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Regn. No. 119/CU/59, dtd. 3.7.1959
Tel/Fax- (0674)-2350365**

No...../

Date:-

To,

Sri Pradip Pradhan,
S-74, Maitree Vihar,
Po. Rail Vihar, C.S. Pur,
Bhubaneswar.

Sub:- Furnishing information under RTI Act-2005 on allotment/ occupy of Govt. quarters by ex-political persons – reg.

Sir,

With reference to your application dtd. 8.7.2010 bearing Sl. No. 2505 and 2506 on the subject cited above, I am to inform you that Orissa Rajya Talgur Samabaya Sangha Ltd. is an apex cooperative society working for development of Palmgur industrial activities in the State since 1959.

The Ex-Presidents, ex- Vice Presidents as well as present authorities of ORTSS Ltd were not occupied or allotted any Govt. qtrs for their residential purposes.

Further, no Govt. qtrs has been allotted in favour of any Class-I officers or employees of ORTSS Ltd till date

The ex-employees of ORTSS Ltd are allowed to keep the staff qtr. of the Sangha normally for four months without any additional or penal charges. It may be considered as per the decision of the Managing Committee of the Sangha from time to time.

Hence the reply to the above 2 applications may treated as NIL in respect of ORTSS Ltd .

Yours faithfully,

Managing Director.

Memo No...../

Date:-

Copy to the F.A.-cum-Joint Secretary and P.I.O (Nodal) , Industries Department for favour of information with reference to their memo NO. 11432, dtd. 5.8.2010.

Managing Director.

**OFFICE OF THE ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Regn. No. 119/CU/59, dtd. 3.7.1959
Tel/Fax- (0674)-2350365**

Office Order.

No...../

Date:-

Sri Sunil Kumar Pattnayak, IPO, O/o D H & C. I. Orissa who is deployed to Orissa Rajya Talgur Samabaya Sangha Ltd and working as Officer In-charge is hereby declared as Appellate Authority under RTI Act-2005 in respect of ORTSS Ltd until further order.

By order of Managing Director.

P.I.O., ORTSS Ltd.

Memo No...../

Date:-

Copy to the Officer concerned for information and necessary action.

P.I.O., ORTSS Ltd.

Memo No...../

Date:-

Copy to the P.I.O. (Nodal), Industries Deptt., Bhubaneswar/ PIO, Directorate of H & C.I., Orissa/ P.I.O., Registrar of Cooperative Societies, Orissa/ P.I.O., Orissa Khadi & V.I. Board, Bhubaneswar for information and necessary action.

P.I.O., ORTSS Ltd.

**OFFICE OF THE ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.**

Regn. No. 119/CU/59, dtd. 3.7.1959

Tel/Fax- (0674)-2350365

No...../

Date:-

To,

F.A.- cum- Joint Secretary to Govt.,
Industries Department,
Orissa , Bhubaneswar.

Sub:- Display of single Name Board under R.T.I. Act-2005.

Sir,

In inviting reference to the letter No.16042, dt.1.11.2010 on the subject cited above, I am to say that the following informations in respect of this organization has already been displayed at the entrance of the office of the ORTSS Ltd .

Name of the Organisation- Orissa Rajya Talgur Samabaya Sangha Ltd.

Udyogapuri, Po. Khandagiri, Bhubaeswar-751030

Informations under Section 4 (1)(b)(xiv) of RTI Act-2005.

Sl.

No.	Name and Designation	Tel. Phone No.
1.	Sri Trijoginarayan Das First Appellate Authority Managing Director.	0674-2350365 (o) 9437506544 (M)
2.	Sri Sankarsan Jena Nodal Officer & P.I.O. Accountant	0674-2350365 (o) 9040016054 (M)
3.	Sri Pravat Kumar Swain A.P.I.O. Accounts Assistant	0674-2350365 (o) 9938529388 (M)

The above information are submitted for favour of kind information and necessary action.

Yours faithfully,

Managing Director.

Memo No...../

Date:-

Copy to the Joint Director, Handicrafts and Cottage Industries, Orissa, Bhubaneswar for favour of kind information and necessary action with reference to their memo No.136(8), dt.18.11.2010.

Managing Director.

Memo No...../

Date:-

Copy to Sri Sanjay Kumar Das,668,Sahid Nagar, Bhubaneswar -7 for information with reference to his application dated 12.10.2010.

Managing Director.

OFFICE OF THE ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Regn. No. 119/CU/59, dtd. 3.7.1959
Tel/Fax- (0674)-2350365

No...../

Date:-

To,

The Deputy Secretary to Govt. & P.I.O.,
Industries Department,
Orissa , Bhubaneswar.

Sub:- Position of R.T.I. applications.

Sir,

In inviting reference to your office letter No. 18642, dtd. 22.12.2010 on the subject cited above, I am to furnished herewith the required informations in respect of ORTSS Ltd in the prescribed format for taking further action at your end.

Information in the R.T.I. applications received during the year 2010

Sl. No.	No. of applications received		Information supplied	Application rejected	Application reading	Remarks
	From Deptt.	Directly				
1	2 (a)	2 (b)	3	4	5	6
1	4 (four)	Nil	2 (two)	Nil	2 nos. of transferred applications are not related to ORTSS ltd	

Yours faithfully,

P.I.O., ORTSS Ltd.
Bhubaneswar

**OFFICE OF THE ORISSA RAJYA TALGUR SAMABAYA SANGHA LTD.
UDYOGPURI, KHANDAGIRI, BHUBANESWAR-30.
Regn. No. 119/CU/59, dtd. 3.7.1959
Tel/Fax- (0674)-2350365**

No...../

Date:-

To,

Sri Pabani Behera,
S/o. Late Gurubari Behera,
At. Siriapur, Po. Pipili,
Dist. Puri and
President, Pipii Talgur Co.op. Society,

**Sub:- Information sought under R.T.I.Act-2005 regarding copy of the Bye-law of
Pipili TGCS.**

Sir,

With reference to your application dated 19.2.2011 under R.T.I.Act.2005 which is received by this office on 21.2.2011 on the above subject, I am to sent herewith the Xerox copy of the Bye-law of Pipili Talgur Cooperative Society as available in this office for your information and necessary action .

You are requested to acknowledge the receipt of the same by person at the earliest.

Yours faithfully,

Encl:- As above.

P.I.O.,
ORTSS Ltd., BBSR